

Operating Budget `Calendar*

Date	Activity/Description	Primary Responsibility	Input
July/Aug.	Send budget package to account managers including Chancellor's cover letter w/annual budget campus focus, budget policy and forms, and annual budget calendar	Chancellor	Strategic Planning Adv. Council Chancellor's Cabinet, Acad. Sen. Budget Com., Acad. Senate Executive Com. Deans
September	Academic Senate Budget Committee and VCAFA begin academic year budget discussions	VCAFA	
October 1	Cover any carry forward deficit from 2005 - 2006 in new fiscal year budget	Appropriate VC	VCAFA
October	Budget presentation to the Academic Senate (conclusion of 2005-2006 budget and upcoming 2006-2007 budget)	VCAFA Acad. Senate Budget Com.	Acad. Senate Executive Com. Chancellor's Cabinet
October	Chancellor's Cabinet begins discussions of 2007-2008 unit needs	Chancellor	
November	Academic Senate Budget Committee and VC budget discussions regarding 2007-2008 budget	Vice Chancellors Acad. Sen. Budget Com.	
January 1	Vice Chans. submit prioritized budget requests to Chancellor	Vice Chancellors	Acad. Senate Budget Com.
January	Chancellor's Cabinet discussion of budget requests	Chancellor	
March	Campus decision on budget requests	Chancellor	Acad. Sen. Budget Com., VCs
May	Salary Pool released to Deans and Vice Chancellors	VCAFA	
May	Salary Pools due	Vice Chancellors, Deans	
May 1	Carry forward requests and justifications submitted	VCAFA	Chancellor
June	Finalize campus budget in budget construction	VCAFA	Chancellor
June	Final approval of campus operating budget	IU Trustees	University Budget Office

* Calendar will be subject to change based on University Budget Office directives.